

Curriculum and Programs Committee  
Faculty of Humanities and Social Sciences  
Minutes of Meeting  
Tuesday, October 17, 2023, 2:00 p.m.  
(Room AA5014 & Via Webex)

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, October 17, 2023 at 2:00 p.m. in room AA-5014 and via Webex. A list of attendees is attached. Dr. P. Dold acted as Chair in the absence of Dr. K. Simonsen.

1. Approval of Agenda

The Agenda was approved as presented.

(Moved/Seconded: S. O'Neill/S. Ulfsbjorninn) Carried.

2. Approval of Previous Meeting Minutes (September 19, 2023)

Minutes were approved as presented.

(Moved/Second: M. Rebidoux/S. O'Neill) Carried.

3. Language Study Requirement Update (P. Dold)

The Adhoc committee met and another meeting is being arranged with J. Porter to see what suggestions the Registrar's Office may have for the issues. Background was provided on the issues with ENGL 1020/1021, and 1090 for those who may have missed September meeting and are new to the committee. There is no mechanism in place for placing students appropriately in EAL. P. Dold also agreed to work towards moving the conversation to university wide for more attention, as this is not strictly an HSS issue.

B. Marsh advised that a program offered at the College of the North Atlantic may satisfy Memorial's LS requirement. It's a 12-week program; 22hrs/week. P. Dold to investigate further, with thanks for the information.

4. Update from SCUGS (K. Simonsen).

No SCUGS update in the absence of K. Simonsen.

5. Update from Associate Dean (P. Dold)

-The Dean's Office is processing calendar changes in the order in which they were received.

-A Draft Questionnaire on CRW courses is being prepared, it is currently with K. Simonsen for comments, and this will come to CPC for review prior to going to Dept. Heads.

-We will need 2 meetings in November to review calendar proposals prior to Faculty Council in December. The regular meeting is November 21, and a special meeting will be set for Tuesday, November 28, 2p.m., as agreed by members in attendance.

6. New Business

-The Registrar's Office has begun to remove identifying information from public facing Webpages for courses, including room #'s, instructor names, etc. This is being done as precautionary safety measures and violence prevention. All departments are encouraged to do the same for any public facing webpages they may be maintaining. Information is still available to students and instructors using their login ID in Banner. It was noted that

consistency across HSS in these efforts would benefit everyone, and it has the added benefit of less maintenance work for those managing system information.

-The Dean had an open forum session on violence prevention, mental health, etc., and it was very well attended. The changes the Registrar's Office is making is related to these issues.

7. Adjournment (Moved: S. Thorne).

Meeting adjourned at 2:40 p.m.

**Next regular meeting: Tuesday, November 21, 2023, 2 p.m.**

**Special Meeting: Tuesday, November 28, 2023, 2p.m.**

**List of Attendees:**

Sarah Thorne, English  
Wendy Mosdell-Wadman, English (Non-voting)  
Jennifer Dyer, Gender Studies (Webex)  
Arn Keeling, Geography (Webex)  
Sebastien Rossignol, History (Webex)  
Shanti Ulfsbjorninn, Linguistics  
Halia Koo, MLLC  
Seamus O'Neil, Philosophy  
Michelle Rebidoux, Religious Studies  
Daniel Kudla, Sociology (Webex)  
Rebecca Newhook, Co-op Education  
Renee Shute, Academic Advisor, Dean's Office  
Keif Godbout-Kinney, GSU Rep (Webex)  
Bruce March, MUNSU Rep (Webex)  
Renee Skinner, Registrar's Office  
Pat Dold, Associate Dean  
Rose Frew, Recording Secretary

**Regrets:**

Alec Brookes, Anthropology  
Kathryn Simonsen, Classics, Chair (Late regrets)  
Daniel Peretti, Folklore  
Scott Matthews, Political Science

**Absent:**

Mario Blaser, Archaeology  
Nikita Lyssenko, Economics